



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Bill White

Mayor

Calvin D. Wells
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
<https://purchasing.houstontx.gov>

June 29, 2009

Subject: Letter of Clarification No. 1
Chemical, Caustic Soda for the Public Works & Engineering Department

Reference: Invitation to Bid (ITB) No.: S12-S23186

To All Prospective Suppliers:

This Letter of Clarification is issued for the following reason:

- To revise the above referenced solicitation as follows:
 1. In Section C., General Terms and Conditions, **revise 11.0 Delivery sub-sections 11.2.1 and 11.2.2 as follows:**
 - 11.2.1 East Water Purification Plant I - 12555 Clinton Drive, Houston, Tx 77015
 - 11.2.2 East Water Purification Plant 1 & III - 2300 Federal Road, Houston, Tx 77015
 2. In Section C., General Terms and Conditions, **revise the M/WBE subcontract percentage goal referenced in sub-section 28.2 from 11% to 7.5%.**
 3. **Add the following to Section C., General Terms and Conditions:**
 - 38.0 Site Visit:
When deemed necessary an inspection may be made by the Public Works & Engineering Department to determine whether a bidder actually has a facility at the location they have listed in the bid document.
 - 39.0 Post Award Meeting:
Once the contract has been approved by City Council, PW&E will schedule a Post Award Meeting with the successful Vendor and the PW&E End Users. This meeting will cover procurement, PW&E contacts, vendor invoicing, vendor payment, and all other matters related to contract administration.
 - 40.0 Contract Compliance:
 1. The Department of Public Works & Engineering reserves the right to monitor this contract for compliance to ensure legal obligations are fulfilled and that acceptable level of services are provided.
 2. Monitoring may take the forms of, but will not necessarily be limited to:
 - 2.1 Site visits
 - 2.2 Review of deliveries received for accuracy and timeliness
 - 2.3 Review of contractor's invoices for accuracy
 3. The responsibility for monitoring compliance rests with the Contract Compliance Section, Management Support Branch of the Office of the Director, Department of Public Works and Engineering.

Partnering to better serve Houston

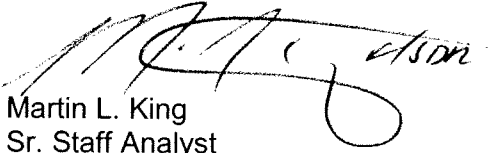
Council Members: Toni Lawrence Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan M.J. Khan, P.E. Pam Holm Edward Gonzalez
James Rodriguez Peter Brown Sue Lovell Melissa Noriega Ronald C. Green Jolanda "Jo" Jones Controller: Annise D. Parker

Letter of Clarification No. 1

Chemical, Caustic Soda for the Public Works & Engineering Department (Cont.)

This Letter of Clarification will be considered part of the solicitation referenced above.

Furthermore, it is the responsibility of each Supplier to obtain any previous Letter(s) of Clarification associated with this solicitation.

A handwritten signature in black ink, appearing to read "M. L. King", is written over the printed name.

Martin L. King
Sr. Staff Analyst
Strategic Purchasing Division
832-393-8788

MLK:SDR:mlk